

GOVERNMENT OF PAKISTAN
NATIONAL INFORMATION TECHNOLOGY BOARD
Ministry of Information Technology
24-B, Street # 6, Sector H-9/1

NO. NITB-4(382)/16

Islamabad, the 25th February, 2019

Office Memorandum

Subject: Duration of Basic I.T Training for Ministerial Staff.

It is hereby clarified that the term "**Short/Advance Course**" printed on Certificates which National Information Technology Board (NITB) issues, with reference to Establishment Division O.M No. 1/13/96-R-6 dated: 10-08-2016, to the successful Ministerial Staff of Federal Government of Pakistan stands for compulsory **3-weeks duration Training** for LDC/UDC whereas **6-weeks duration Training** for Assistant respectively.

2. This issues with the approval of competent authority.

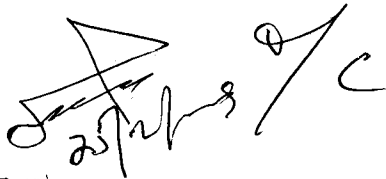


(Akram Khan)
Training Coordinator/SA
051-9265058

All Ministries/Divisions

Copy for Information to:-

1. Ms. Rubina Abbas, SO (Admin), M/o Kashmir Affairs and Gilgit Baltistan, Islamabad
2. Deputy Secretary R-III, Establishment Division, Islamabad, w.r.t O.M No. 1/13/96-R-6 dated: 10-08-2016
3. PS to Member IT, M/o ITT, Islamabad
4. SO (Dev), M/o ITT, Islamabad
5. PS to AG, AGPR, Islamabad
6. APS to DG (Admin), NITB
7. DD (Research), NITB with request to place this on NITB's official Web Site.


National Information Technology Board
Ministry of Information Technology
Government of Pakistan
24-B, H-9/1, Islamabad