

Advertisements to be published on 07-August-2019 Annex-I

 **Government of Pakistan**
National Information Technology Board 

PRE-QUALIFICATION OF WORKSHOP/FIRMS
Tender No. NITB-5(1)2019

National Information Technology Board (NITB) invites proposal for Pre-Qualification of Workshop/Firms located in Islamabad/Rawalpindi for following Repair/Maintenance work during the financial year 2019-20:-

- i- Repair/Maintenance of official vehicles of different make such as Suzuki, Toyota, Honda, Mercedes Benz and Motor Cycles.
- ii- Repair/Maintenance of all type of Photocopier, Fax, Computer, Printers, LCD/LED and Laptops.
- iii- Repair/Maintenance of Air Conditioners, Electric/Gas Geezers, Heaters, Fans, Telephone Exchange, Phones, Electric Appliances, Electrical Generator, Electric/Gas Fixture and Sanitary items.
- iv- Repair/Maintenance of Officials Furniture & Fixture.

2. Tender Document for participation in the competition can be obtained from the office of the undersigned on any working day from **06-08-2019** or can be downloaded from the PPRA/NITB website.
3. Interested parties may send their proposals under sealed cover to the undersigned latest by **23-08-2019** at **10:00 a.m.** Which will be opened on the same date at **11:00 a.m.** in presence of bidders on their representatives.

PKD/19

Sayyad Ali Mughal, Deputy Director Admin
National Information Technology Board, 24-B, Street No. 6, H-9/1,
Islamabad, Ph: 051-9265059

10x3

CRITERIA FOR PRE-QUALIFICATION OF WORKSHOPS

**Repair/Maintenance of official vehicles of different
make such as Suzuki, Toyota, Honda, Mercedes Benz & Motorcycle**

For repair, maintenance and purchase of spare parts for main make and model of vehicles, the scaled bids are invited from registered workshops.

1. The interested workshops must have 5 years' experience in relevant field.
2. The workshops should have their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad / Rawalpindi.
3. Telephone / Fax facilities etc. in Islamabad/Rawalpindi.
4. The workshop should be registered with sales Tax and Income Tax Department. Valid document may be attached.
5. The Interested parties must have sound financial position, proof may be provided.
6. Non-Black listing certificate on affidavit may be attached with bidding document.
7. Tender Committee will conduct physical visit of all workshops/ offices before the pre-qualification.

TERMS AND CONDITIONS

1. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
2. While submitting rates the workshop should clearly show whether GST is excluded or included in the offered rates.
3. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect arises again the workshop will be responsible to replace it free of cost.


(Sayyad Ali Mughal)
Deputy Director Admin

Name of Workshop / Firm: _____

Office Address / Contact No: _____

Signature / Stamp: _____

To upload on PPRA and
NITB web site along with
Adv Tact.

CRITERIA FOR PRE-QUALIFICATION OF FIRMS / VENDORS

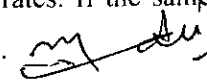
- i. **Repair/Maintenance of all type of Photocopier, Fax, Computers, Printers, LCD/LED and Laptops.**
- ii. **Repair/Maintenance of Air Conditioners, Electric/Gas Geezers, heaters, Fans. Telephone Exchange, Phones, Electric Appliances, Electric/Gas Fixtures and Sanitary items.**
- iii. **Repair/Maintenance of Official Furniture & Fixture.**

For repair, maintenance of photocopier, Fax, Computers, Printers, LCD/LED, Laptops, Air Conditioners, Electric Geezers, Fans and Furniture & Fixture the sealed bids are invited from registered firms/ vendors.

1. The interested firms/ vendors must have 3 years' experience in relevant field.
2. The firm / Vendor should have their own well-established premises and technical experts in Islamabad/ Rawalpindi.
3. Telephone / fax facilities etc. in Islamabad / Rawalpindi.
4. The firm / vendor should be registered with Sales Tax and Income Tax Department. Valid document may be attached.
5. The interested parties much have sound financial position, proof may be provided.
6. Non-black listing certificate on affidavit may be attached with bidding document.
7. Tender Committee will conduct physical visit of all offices before the pre-qualification.

TERMS AND CONDITIONS

1. The firm / vendor on the panel will be bound to carry out the requisite work on immediate basis.
2. While submitting rates the firm should clearly show whether GST is excluded or included in the offered rates.
3. The firm will be bound to return old parts in case of replacement with new. Warranty period of each item replaced or repaired should be clearly mentioned in quoted rates. If the same defect arises again the firm / vendor will be responsible to replace it free of cost.


(Sayyad Ali Mughal)
Deputy Director Admin

Name of Workshop / Firm: _____

Office Address / Contact No: _____

Signature / Stamp: _____

*As directed on
workshop related*