



CORRIGENDUM FOR RFQ FOR

Supply of Laptops, Servers, Multimedia, Tablet PC (Mac, Android),
Printers, Scanners, LED/Smart Screens.

1. Section 2.6 to be read as “ For PCs, Laptops and Servers, the RO shall be certified partner with manufacturer authorization certificate of the Original Manufacturer Onsite installation, commissioning & relevant services to be provided by the vendor”
2. Date of Bid submission is extended up to 05th November, 2020 11:00 AM.
3. The Servers Specs and Solution may be read as per Technical Specification of this document.

Government of Pakistan

Ministry of Information Technology & Telecommunications

NATIONAL INFORMATION TECHNOLOGY BOARD

www.nitb.gov.pk

October, 2020

General Terms & Conditions

1. Scope of Work, Timeframe and penalties

1.1 Supply of Laptops, Servers, Multimedia, Tablet PC (Mac, Android), Printers, Scanners, LED/Smart at Government Office in Federal territory through NITB, Islamabad.

Milestones	Time Period
LOT# 1 Supply of Twenty (20) Laptops, Two (02) Servers, and Virtual Environment for servers. LOT# 2 Supply of three(3) Multimedia, two(2) Tablets (1x Mac, 1x Android), Three(3) Printers, one (01) Heavy Duty Printer, Five (5) Scanners, Four(4) LED/Smart Screens.	6 to 8-Weeks from the date of issuance of purchase order.

2. About responding organizations-ROs

- 2.1. The Responding Organization-RO must be registered with Sales Tax Registration Department and should be in possession of valid NTN number. Copies of the certificates must be provided with the bid.
- 2.2. The RO must provide on letter head, Name of organization, details of offices across Pakistan and location of Head office, size of company (number of employees), number of years of being incorporated (at least last **02 years in existence**). List of certified and dedicated service Engineers/technicians should be provided.
- 2.3. The RO to provide information as per template available at Annexure I, II and III.
- 2.4. The RO may not propose any kind of refurbished, Used, End of Life, and Near End of Life equipment /components in their proposals.
- 2.5. The RO shall be responsible for payment of any duties/taxes etc. that are imposed by the GOP during the currency of the project. The RO price MUST be inclusive of all taxes. The RO is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government.
- 2.6. For PCs, Laptops and Servers, the RO shall be certified partner with manufacturer authorization certificate of the Original Manufacturer Onsite installation, commissioning & relevant services to be provided by the vendor.
- 2.7. Financial capability and yearly growth rate (business revenue) in past 02 years.
- 2.8. RO must provide value, size and nature of projects done in past 02 years at least with respect to quoted products.
- 2.9. RO must be in IT business for 03 years at least.
- 2.10. RO should have successfully completed three (03) similar projects in size, nature & value.
- 2.11. The RO participating in LOT 1 & 2 should have at least 1 certified engineer at Islamabad office.
- 2.12. Payment against server Virtual environment shall be subject to the Final Acceptance Certificate from NITB on successful commissioning.

Preparation of Bids

- 2.13. The Bid Bond to be enclosed in a separate envelope, labelled as "Bid Bond", and which should be sealed. **It must be ensured that bid bond should not be in the same envelope as the financial proposal. In the technical bid, RO must confirm on company's letter head that the Bid Bond is being submitted as required by NITB.**
- 2.14. Envelope for financial proposals should clearly mark: "Financial Proposal". Two hard copies of Technical Proposal and Financial proposal are required.

- 2.15. Main Envelope for Technical proposal should clearly mark “Technical Proposal”. Main envelope for technical proposal should contain 02 hard copies and 02 soft copies of the technical proposal (each being physically separated, bound, sealed and labelled as “Technical Proposal”). Each envelope should contain similar supporting documents.
- 2.16. **Detail of technical specifications is attached at Annex-II. Initial evaluation/screening will be done as per Annex I; whereas, technical evaluation as per Annex III. Responding Organizations should provide all details in required templates provided under:**
- 2.16.1. **Annexure-I for Initial Screening**
- 2.16.2. **Annex-III for technical evaluation (technical proposal envelope)**
- 2.16.3. **Annex- IV for financial evaluation (in the financial proposal envelope).**
- 2.17. Responding Organizations should duly fill in and submit the **Bid Forms** (01, 02, 03, 04, 05)
- 2.18. Responding Organizations may quote any items in Lot or bid for all lots, except for the Virtual Environment which is to be quoted along Servers.
- 2.19. A bid bond, in the shape of a Bank Draft/Pay Order in the name of Project Director, National Information Technology Board, equivalent to 2% of the total cost of bid should be submitted along with the tender.
- 2.20. RO shall submit and affidavit that it is not blacklisted by any Federal, Provincial Public sector organization.
- 2.21. All proposal and price shall remain valid for a period of **120 days** from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.
- 2.22. All currency in the proposal shall be quoted in Pakistan Rupees (PKR).
- 2.23. The successful vendor shall be required to deposit in the form of a Bank Guarantee, a Performance Bond upon execution of the contract, a sum equivalent to **ten percent (10%)** of the contract value, this Bank Guarantee shall be issued by a scheduled bank operating in Pakistan and shall be kept valid from the date of issue, and should cover the warranty period after all contractual obligations have been fulfilled.
- 2.24. Hardware equipment should have three (**03**) year local warranty, including parts and Labour with onsite support.
- 2.25. The end user licenses, end user warranties and end user contracting support services will be in the name of Customer, for all the equipment and Software loaded on the equipment delivered during the course of the project.
- 2.26. All equipment should be supplied through verifiable distribution channels.
- 2.27. RO should submit Manufacturer’s Authorization Letter to participate in this bid for Lot-1.
- 2.28. RO should clearly indicate the duration of delivery (MUST be in requested timeframe) of equipment after the award of contract.
- 2.29. Any queries relating to RFQ may be addressed on following email: sajjad.khan@nitb.gov.pk or postal address of NITB. The query shall reach to NITB at least 04 days before the Bid opening date.

Submission of Bids

- 2.30. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED. Courier delay will not be considered, and only on time bids shall be processed.
- 2.31. **Project Director (EOR)** National Information Technology Board, Plot no 24-B, Street No 6, Sector H-9/1, Islamabad. Phone: 051- 9265243,051-9265065 **Fax: 051- 9265376**
- 2.32. Bids may be submitted to undersigned in a SEALED CONFIDENTIAL COVER at the address given
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above latest by **05th November, 2020 at 11:00 AM**. Technical bids will be opened on the same date and venue at 11:30 AM in front of bidders/their representatives or any one who wish to attend.

- 2.33. Date and time for the opening of the Financial Bids, after thorough technical evaluation of the bids, shall be communicated to the technically qualified bidders only, whereas the Financial bids of technically disqualified bidders shall be returned un-opened. In this connection, see PPRA Rule: 36(b) in general and PPRA Rule: 36-b(viii) in particular.

3. Award of Contract

3.1. Acceptance of Bid and Award Criteria

The bidder after qualifying through given criteria in Annexure I will be called in for financial opening. In financial opening the lowest bidder will be selected as per PPRA rules, if not in conflict with any other law, rules, regulations or policy of the Government of Pakistan, shall be awarded the Contract, within the original or extended period of bid validity

3.2. Procuring Agency's Right over quantities at the time of Award

The Procuring Agency reserves the right at/after the time of award of Contract to increase or decrease, the quantity of goods up to 15% as originally specified in the Schedule of Requirements (Annexure-I) without any change in unit price or other terms and conditions. Payment will be made for the items actually delivered as per rate per unit provided by the bidder.

3.3. Notification of Award

3.3.1. Prior to the expiration of the period of bid validity, the Procuring Agency shall notify to the successful Bidder in writing that the bid has been accepted.

3.3.2. The notification of award shall constitute the formation of the Contract between the Procuring Agency and the successful Bidder.

3.3.3. The enforcement of the Contract shall be governed by Rule 44 of the PPRA-

3.4. Signing of Contract

3.4.1. After the notification of award, the Procuring Agency shall send the successful Bidder the Contract Form/Document

3.4.2. The Contract shall become effective upon affixation of signature of the Procuring Agency and the selected Bidder on the Contract document

3.4.3. If the successful Bidder, after completion of all codal formalities shows an inability to sign the Contract then its Bid Security shall stand forfeited and the firm may be blacklisted and de- barred from future participation, whether temporarily or permanently. In such situation the Procuring Agency may award the contract to the next lowest evaluated Bidder or call for new bids.

4. Performance Guarantee

4.1. On the successful delivery and commissioning Bidder shall furnish a Performance Guarantee @ 10% of the total Contract Cost of Lot/Lots, on the Form and in the manner prescribed by the Procuring Agency

4.2. The Bid Security submitted by the successful bidder at the time of submitting its bid shall be returned to the Bidder upon signing of contract, successful delivery of goods, furnishing of the performance/bank guarantee and confirmation of the performance/bank guarantee by the NITB with the Bank of the successful bidder.

4.3. Failure to provide a Performance Guarantee by the successful Bidder is a sufficient ground for annulment of the award and forfeiture of Bid Security. In such event the Procuring Agency may award the contract to the next lowest evaluated bidder or call for new bid.

5. Implementation & Payment Schedule

	Milestone	Time Period	Payment
1.	Supply, Installation, configuration and testing of Equipment (Hardware)	Six (06) to Eight (08) Weeks from the date of signing of issuance of purchase order.	100%
2.	End of performance Guarantee	Performance Guarantee will have to be provided to cover the warranty period of the hardware which will be three (03) year from the date of successful testing and acceptance.	Release of Performance Guarantee

Evaluation Criteria

Bids evaluation shall be subject to 100% compliance to the following criteria for Vendors qualification:

General terms and conditions compliance	Clause	Yes/No
1) The Responding Organization-RO must be registered with Sales Tax Registration Department and should be in possession of valid NTN number. Copies of the certificates must be provided with the bid.	2.1	
2) The RO shall be certified partner with manufacturer authorization certificate of the Original Manufacturer, for Lot-1.	2.6	
3) Financial capability and yearly growth rate (business revenue) in past 02 years	2.8	
4) RO must be in IT business for at least last two (02) years.	2.10	
5) RO should have successfully completed three (03) similar projects in size, nature & value.	2.11	
6) A bid bond, in the shape of a Bank Draft/Pay Order in the name of Project Director (EOR), National Information Technology Board, equivalent to 2% of the total cost of bid should be submitted along with the tender.	2.20	
7) RO shall submit and affidavit that it is not blacklisted by any Federal, Provincial Public sector organization	2.21	
8) RO must provide at least three (03) successful Delivery Certificates.	2.22	
The product must be compliant to the technical specifications mentioned in Annexure-II		

Evaluation & Award Committee will verify the compliance with specifications mentioned in Annexure-II



Annexure-II

Technical Specification

LOT #	Item/Qty	Description	Specifications
1	Laptop/20	Type	Branded
		Processor	Intel Core i7-10510U(4 Core, 8M cache, base 1.8GHz, up to 4.9GHz) or Higher
		Operating System	Microsoft Windows 10 Pro 64 bit Factory Installed
		Motherboard/Chipset	Intel Chipset
		Display	14.0", 1:9, HD(1366x768), Anti-Glare Non-Touch
		Memory	16 GB, support upto 32 GB or higher
		Hard Drive	1TB HDD and 512 GB SSD or higher
		Keyboard	Single pointing spill resistant backlit keyboard
		Battery Type	40 Whr or above Express charge capable Battery, 65W adapter 4.5 mm barrel
		Camera	
		Connectivity	1x USB type C 3.1 Gen, 2x USB 3.1 Gen, 1x USB 2.0, 1x HDMI 1.4, 1x RJ-45 with status LED, 1x Micro SD card reader, 1x Optional Fingerprint Reader in Power button, Wedge shaped lock slot, 4.5 adapter port with status LED, intel Wi-Fi 6 AX201
		Warranty	03 years Warranty
		OEM Carrying Bag	
1	Servers(3)	Solution Specs	Rack Mount Server
			2x Intel® Xeon® Gold 6252 2.1G, 24C/48T
			8x 32GB RDIMM, DDR4
			2x240 GB M.2 SSD OS Disk with RAID1, 2x480GB SSD SATA Mix Use 2.5" Hot-Plug Hard Drive, 4x4TB 7.2 K RPM SAS 12Gbps 3.5" Hot-Plug Drive
			6x1GB ports, 2x10GB ports with 10 GE Multimode SFPs for short distance transmission
			Dual Hot-plug Redundant Power Supply (1+1)
			Sliding Rails with cable management arms with complete installation and commissioning

			3 Years Next Business Day on-site warranty
	Hyper Converged Infrastructure Software & Backup Software	Solution Specs	6 x Sockets Virtualization Hypervisor + Virtualization Manager License 6 x Sockets Storage Virtualization License 6 x Sockets Network Virtualization License with Micro- Segmentation Backup Solution for all virtual machines in 3 servers OEM should have minimum 3 years presence in Pakistan 3 Years Software Upgrade & Remote Support Subscription Installation and configuration of solution according to NITB requirement.

Multimedia (3), Tablets (1x Mac, 1 x Android, Printers (3), Heavy Duty Printer (01) Scanners (5), LED/Smart Screens (4)

LOT #	Item/Qty	Description	Specifications
2	Printer Standard (3)	Printer Type	LaserJet
		Maximum print speed (b/w)	Upto 19ppm
		Maximum printing resolution (sv /v)	Upto 600 dpi
		Power consumption (operating)	365 Watt
		Memory Capacity	256 MB
		Processor Speed	800 MHZ
		Maximum Document Size	A4
		Paper Storage Capacity	Up to 150 pages
		Interfaces	High speed USB, Wi-Fi, Bluetooth
		Display	7.6 cm LCD Touchscreen
2	Printer Heavy Duty	LaserJet Heavy Duty	Print speed: Up to 40 ppm black Print Resolution: Black (best) 600 x 600 dpi, Up to 4800 x. Standard Connectivity:1 Hi-Speed USB 2.0; 1 Standard Memory:128 MB Tray Capacity: 100 sheets. Duty Cycle: 80,000 pages/Month. Or higher
2	Scanner/05	Portable Scanners	Type: Portable Scanner Speed: Minimum 15 ppm B/w When USB-powered Automatic Document Feeder Feeding Capacity: 20 Sheets or above Interface USB 2.0 and 3.0 or better Easy to Carry Operating system Support: Linux, Mac and windows.
2	Multimedia/03	Multi-Media Projector.	Bright WXGA (1280×800) projection with 3,600 lumens and 22,000:1 contrast ratio Extensive I/O connectivity with HDMI, VGA, audio, RJ45, USB and RS-232C PC-free USB image viewer and office document reader

			<p>Four corner correction for robust installations in any environment</p> <p>USB display screen mirroring with iOS and Android devices</p> <p>LAN display via Ethernet with Windows and Mac OS X</p> <p>Wireless presentations and images with HDCast Pro (requires optional WUSB adapter)</p> <p>Warranty: -OEM Warranty</p>
2	Tablet PC (1x Mac, 1xAndroid)/02	Android	<p>OS: Android OS, v10 or greater (Anriod10)</p> <p>Memory: 64GB built-in, 4GB RAM, microSD card Slot, Display Size: 10" inches or greater, minimum 1080 x 720 pixels, Network GSM / HSPA / LTE, CPU Octa-core, Separate Front Glass, Separate Back Protector Cover.</p>
		Apple iPad 8th Gen	<p>OS: iPadOS 13.1 up to 14, Screen size: 10.2 inches minimum. Resolution: 1080 X 720 RAM: 3GB. Storage: 32 GB built in Network GSM / HSPA / LTE, CPU: Hexa-core, Separate Front Glass, Separate Back Protector Cover.</p>
2	LED/Smart Screens/04	Type	LED 55' branded (original)
		Display Size	55"
		Resolution	3,840 x 2,160
		Picture Engine	UHD Engine
		PQI	1300
		Motion Rate	100
		Contrast	Mega Contrast
		Color	PurColor
		Micro Dimming	UHD Dimming
		Contrast Enhancer	Yes
		Audio	Dolby Digital Plus DTS Codec Sound Output (RMS) 20 W Speaker Type 2 CH (Down Firing w / Bass Reflex) Multiroom Link.
Smart Services	Web Browser Smart tv		

		Convergence	Mobile to TV - Mirroring, DLNA 360 Video Player WiFi Direct
		Connectivity	HDMI 3 USB 2 Component In (Y/Pb/Pr) 1 Composite In (AV) 1 (Common Use for Component Y) Ethernet (LAN) Wireless LAN Built-in Anynet+ (HDMI-CEC)
		Others	With all accessories and wall mounting brackets and stand

Annexure-III

Format for Financial Proposal

Provision of Hardware and Licensed Software:

LOT #	Item/Qty	Description	Specifications	Unit Price (Inclusive of all applicable taxes)	Total Cost (Inclusive of all applicable taxes)
1					
2					



BID FORM-01

BidRefNo. _____

Date of the Opening of Technical Bid

Letter of Intent

Name of the Tender :{ _____ }

To: [The Project Director, National Information Technology Board, and Islamabad]

Dear Sir

Having examined the bidding documents, we offer to supply and deliver the Goods under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule provided in Financial Bid or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our Financial Bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the schedule of requirements.

If our Financial Bid is accepted, we undertake to provide a performance security/guarantee in the form, in the amounts, and within the times specified in the bidding documents.

We agree to abide by this bid, for the Bid Validity Period specified in the bidding documents and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Financial Bid you may receive. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

Dated this [insert:number] day of [insert: month],[insert:year].

Signed:

In the capacity of [insert: title or position]

Duly authorized to sign this bid for and on behalf of [insert: name of Bidder]

Name of the Firm
 Bid Reference No: _____
 Date of opening of Bid.

Documentary Evidence for Determining Eligibility of the Bidders & Evaluation of bids. Bidders should only initial against those requirements that they are attaching with the form. Bidders are required to mention the exact page number of relevant document placed in the Bid. Bidders are advised to attach all Supporting documents with this form in the order of the requirement as mentioned in column-1.

Required Documentation	Signature of Bidder	Supporting Document's Name	Page Number in the Bid
NTN Certificate			
GST Certificate			
On Active Tax Payers List of FBR			
Growth Rate of Past 03 years			
Registration/Incorporation/Business Certificate			
Complete Company profile			
Operational Office in Islamabad			
Evidence of Firm's Last 3-Years Performance (Projects of similar nature)			
Affidavit: bidder is not blacklisted by any Federal, Provincial Public sector organization.			
OEM's authorization letter.			
Bid Validity period of 150 days			
Compliance with schedule of requirements			
Submission of required amount of bid security with Financial Bid			
Compliance with Tech Specifications			
OEM warranty: 03-year & onsite support			
Technical brochures/data sheets			
Original Bidding Documents duly signed/stamped			

MANUFACTURER'S AUTHORIZATION*

To: [Project Director, National Information Technology Board, and Islamabad]

WHEREAS [name of the Manufacturer] who are established and reputable Manufacturers of [name and/or description of the goods] having factories at [address of factory] do hereby authorize [name and address of Supplier/Agent] to submit a bid, and subsequently sign the Contract with you against the Invitation for Bids (IFB) No. _____ for the goods manufactured by us.

We here by extend our full guarantee and warranty as demanded for the goods offered for supply by the above firm against this Invitation for Bids.

Signature: -----

Designation: -----

Official Stamp: -----

*This letter of authority should be on the letter head of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

Firm's Past Performance.

Name of the Firm: _____

Bid Reference No: _____

Date of opening of Bid:

Name of the Client/Institution	Purchase Order No.	Description Of Order	Value of Order	Date of Completion	Work Completion Certificate by client

Bidders may use additional Sheets if required.
All certificates are to be attached with this form.

Performance Guarantee

To: [Project Director, National Information Technology Board, and Islamabad]

Whereas [Name of Supplier] (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No.[number] dated [date] to supply [description of goods] (hereinafter called "the Contract"). And whereas it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 10% of the total Contract amount as a Security for compliance with the Supplier's performance obligations in accordance with the Contract.

And whereas we have agreed to give the Supplier a Guarantee:

Therefore, we here by affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [Amount of the Guarantee in Words and Figures] and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [Amount of Guarantee]as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of_ _____ , 2020

Signature and Seal of the Guarantors/ Bank

Address:

Date:
